“Friends of Fund” (Non-Endowment) Fee Schedule

Effective January 1, 2015

- **Annual “Friends of Fund” Affiliation Fee:** $450.00. This covers state-by-state registrations, access to real-time grant and gift information, and technical support from program officers and webmaster.

- **Minimum Fund Balance requirement for Grant Dispersal:**
  - While there is no minimum fund balance requirement, a grant from a “Friends of Fund” can only be made once the fund has reached a minimum of $5,000 USD.

- **Minimum Fund Balance:** While there is no minimum fund balance, funds with a $0 balance for more than 180 days or funds unable to pay the annual affiliation fee will be closed.

- **Gift Fees:** Fees will be assessed upon receipt of new gifts, based on the established fee schedule.
  - 7% Up to $100,000
  - 6% Next $400,000
  - 5% Next $500,000
  - 4% $1 million or over

- **Charitable expense fee:** 2% (friends of funds only)

- **Credit Card processing fee:** For credit card gifts, the actual Fundraise Up platform fee and credit card processing fee are charged to the fund. *(Effective December 2019.)*

- **Special Events:** Special guidelines apply for special events, including reimbursement for ICF staff time. Please check with your program officer in advance.

- **Agency Endowment Funds:**
  - Annual management fee: 0.50%
  - Custodial fees are charged by the endowment investment manager and allocated to each endowment fund.

- Non-U.S. nonprofit organizations maintaining a “Friends of”/Agency fund must remain in good legal standing and maintain their nonprofit status in their country of origin.