



**"Friends of Fund" (Non-Endowment)
Fee Schedule**

Effective January 1, 2015

- **Annual "Friends of Fund" Affiliation Fee:** \$450.00. This covers state-by-state registrations, access to real-time grant and gift information, and technical support from program officers and webmaster.
- **Minimum Fund Balance requirement for Grant Dispersal:**
 - While there is no minimum fund balance requirement, a grant from a "Friends of Fund" can only be made once the fund has reached a minimum of \$5,000 USD.
- **Minimum Fund Balance:** While there is no minimum fund balance, funds with a \$0 balance for more than 180 days or funds unable to pay the annual affiliation fee will be closed.
- **Gift Fees:** Fees will be assessed upon receipt of new gifts, based on the established fee schedule.
 - 7% Up to \$100,000
 - 6% Next \$400,000
 - 5% Next \$500,000
 - 4% \$1 million or over
- **Charitable expense fee:** 2% (friends of funds only)
- **Credit Card processing fee:** For credit card gifts, the actual Fundraise Up platform fee and credit card processing fee are charged to the fund. (*Effective December 2019.*)
- **Special Events:** Special guidelines apply for special events, including reimbursement for ICF staff time. Please check with your program officer in advance.
- **Agency Endowment Funds:**
 - Annual management fee: 0.50%
 - Custodial fees are charged by the endowment investment manager and allocated to each endowment fund.
- Non-U.S. nonprofit organizations maintaining a "Friends of"/Agency fund must remain in good legal standing and maintain their nonprofit status in their country of origin.