Services Provided

ICF provides the following services to Donors and their Advised Funds:

Administrative Services: annual outside audit of financial and grantmaking activity, real-time fund financial activity, documentation of all contributions for tax purposes, quarterly account statements, assistance with all inquiries related to the fund; and research organizations that match your interests.

Grantmaking Assistance: provide advice related to grantmaking opportunities within your area of interest; verification of tax-exempt status and authenticity of organizations to which grants are recommended; review proposals; transfer funds and accompanying correspondence; provision of the level of recognition or anonymity chosen by Advisor; and evaluate reports from the receiving organization.

Set Up Fee
Endowment and Non Endowment Funds under $100,000 $450

Annual Management Fees for Funds
Endowment Funds
- First $1,000,000 1%
- Next $4,000,000 0.75%
- Amounts over $5,000,000 0.50%

Also, custodial fees charged by the endowment investment manager are allocated to each endowment fund.

International Grant Fees on amount of each grant
- Minimum fee per grant $300
- Pass-through Funds (Funds held less than 90 days): 10%
- First $100,000 7%
- Next $400,000 6%
- Next $500,000 5%
- Amounts over $1,000,000 4%
• There is no grant fee on domestic-focused grants made to U.S. registered 501(c)3 nonprofit organizations; however, a pass-through fee of 3% will apply if the funds are held for less than 90 days at ICF.
• There is no grant fee on endowment funds.
• Direct expenses related to the receipt of a gift (ie. stock donation costs, wire fees, or legal fees) are charged to the recipient fund.

Credit card processing fee: For credit card gifts, the actual Fundraise Up platform fee and credit card processing fee are charged to the fund. (Effective December 2019.)

Special Project Fees (quoted on request):
Staff rates: President/CEO $200/hour; Sr. Program Officer $135/hour; Program Officer $65/hour; Administrative Support $50/hour.

Charitable Expense Fees on non-DAF special projects: 10% (i.e. – equipment, contractors, etc.)