



**Donor-Advised Fund
Fee Schedule**

Effective January 1, 2015

Services Provided

ICF provides the following services to Donors and their Advised Funds:

Administrative Services: annual outside audit of financial and grantmaking activity, real-time fund financial activity, documentation of all contributions for tax purposes, quarterly account statements, assistance with all inquiries related to the fund; and research organizations that match your interests.

Grantmaking Assistance: provide advice related to grantmaking opportunities within your area of interest; verification of tax-exempt status and authenticity of organizations to which grants are recommended; review proposals; transfer funds and accompanying correspondence; provision of the level of recognition or anonymity chosen by Advisor; and evaluate reports from the receiving organization.

Set Up Fee

Endowment and Non Endowment Funds under \$100,000	\$450
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Annual Management Fees for Funds

Endowment Funds

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|----------------------------|-------|
| • First \$1,000,000 | 1% |
| • Next \$4,000,000 | 0.75% |
| • Amounts over \$5,000,000 | 0.50% |

Also, custodial fees charged by the endowment investment manager are allocated to each endowment fund.

International Grant Fees on amount of each grant

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|--|-------|
| • Minimum fee per grant | \$300 |
| • Pass-through Funds (Funds held less than 90 days): | 10% |
| • First \$100,000 | 7% |
| • Next \$400,000 | 6% |
| • Next \$500,000 | 5% |
| • Amounts over \$1,000,000 | 4% |

- There is no grant fee on domestic-focused grants made to U.S. registered 501(c)3 nonprofit organizations; however, a pass-through fee of 3% will apply if the funds are held for less than 90 days at ICF.
- There is no grant fee on endowment funds.
- Direct expenses related to the receipt of a gift (ie. stock donation costs, wire fees, or legal fees) are charged to the recipient fund.

Credit card processing fee: For credit card gifts, the actual Fundraise Up platform fee and credit card processing fee are charged to the fund. (*Effective December 2019.*)

Special Project Fees (quoted on request):

Staff rates: President/CEO \$200/hour; Sr. Program Officer \$135/hour; Program Officer \$65/hour; Administrative Support \$50/hour.

Charitable Expense Fees on non-DAF special projects: 10% (i.e. – equipment, contractors, etc.)